



Preserving our Past to Enrich our Future 2025

Preservation Georgetown's Focus is on Community Outreach, Assistance, and Awareness that our Historical Assets are Essential to the Growth and Preservation of our Community.

Once a year Preservation Georgetown (PG) offers grants to assist owners with the preservation of historic residential and commercial structures in the greater Georgetown area. Established in 2016, to date 25 projects have been completed with the average grant award of \$3,400.

This program was developed using the United States Secretary of the Interior (SOI) standards for the treatment of historic properties. PG utilizes three of the four standards...Preservation, Rehabilitation, and Restoration. Visit this site www.nps.gov/tps/standards.ht

Submit Applications and Supporting Documentation to Preservation Georgetown via mail or email.

Preservation Georgetown
P. O. Box 1265
Georgetown, TX 78627
preservationgeorgetown@gmail.com

Phase 1 Submission Deadline 15 July 2025

Phase 2 Submission Deadline 15 Nov. 2025

GRANT QUALIFICATIONS

Eligible structures are listed in the 2016 CMEC Historic Resources Survey for the City of Georgetown and constructed in or before 1960. These structures can be restored through methods of Preservation, Rehabilitation, or Restoration.

Eligible projects: Preservation, rehabilitation, or restoration projects include, but are not limited to, the following structural components:

- Porch / balcony
- Deteriorated water board
- Foundation/Skirting
- Repair stain glass windows
- Chimneys Structural
- Window repair due to structural damage using SOI methods of **RESTORATION**.

Projects that will NOT BE CONSIDERED include, but are limited to, the following:

- Interior work of any kind: Air conditioning, plumbing, Electrical
- Vinyl or aluminum windows, screens
- Landscaping
- Painting, or other cosmetic work
- Driveways, sidewalks, fences, or retaining walls
- Cosmetic work or routine maintenance
- Projects to meet Code Requirements
- New Construction

Schedule your Project Review with the Georgetown HPO:

Downtown & Historic Planner
Planning Department
406 W 8th Street
Georgetown, TX 78626

Phone 512-930-3581

www.historic.georgetown.org

GRANT POLICIES for 2025

All work on an Historic Structure must be completed according to the Secretary of the Interior's Standards for the Treatment of Historic Properties. These standards promote the best practices and are available for review at www.nps.gov/tps/standards.htm

Project approvals required by the City of Georgetown, the Historic Architectural Review Commission (HARC) or any government agency will be obtained and submitted with the Grant Application in Phase 2.

The structure will be listed in the 2016 Georgetown Historic Resources Survey and be built in or before 1960.

Grants are restricted to phases of a project on which work has not begun at the time of Grant Application. New construction is not eligible for grant funds. Routine Maintenance is considered the responsibility of the property owner and is not eligible for grants.

Grant amounts are fixed and do not increase due to unforeseen circumstances. Funds must be reimbursed within 12 months from the date of award. Extensions may be requested in writing.

When replacement or reconstruction of exterior architectural elements is part of the grant project, pictorial, historical, or physical documentation of the original elements will be required. In addition, detailed drawings showing the proposed method of reconstruction or replacement and the specific type of replacement materials shall be included in the application. Materials will be specified in the contractor's bid.

A project with more than one phase will contain an itemized bid for each phase. A covered porch restoration may require individual bids for foundation stabilization, flooring, railing, ceiling and roof structure.

Structures are not eligible for grants in consecutive years.

Preservation Georgetown is not responsible for any aspect of the preservation, rehabilitation or restoration of a grant funded project.

Grant funds will be awarded according to the Grant Reimbursement Agreement included in this application packet. Not every qualifying application will be awarded funding.

Grant decisions are at the discretion of the Preservation Georgetown Board of Directors.

I HAVE READ AND UNDERSTAND THE ABOVE PG GRANT POLICIES

Applicant's Signature _____

Date _____

CONDITIONAL GRANT REIMBURSEMENT INFORMATION AND AGREEMENT

Initial each item below, sign, and return with your application.

_____ All work must be completed according to the Secretary of Interior’s Standards for the Treatment of Historic Properties, related Guidelines, and City Codes. It is the applicant’s responsibility to follow these guidelines.

_____ All grants are handled on a reimbursement basis and will not be awarded until the project is completed and the terms for reimbursement are followed.

_____ The grant recipient will pay the contractor according to the terms of their contract.

_____ Modifications to the approved project will require written notification to Preservation Georgetown with details concerning any change in contractor, architect, professional vendor, approved materials, submitted drawings, or additional work during the active period of this grant (12 months from notification plus any PG approved extensions). May require approval by the HPO.

_____ The grant recipient will submit a Request for Reimbursement to PG attesting that the project has been completed. PG reserves the right to review and inspect the completed project prior to reimbursement.

_____ Proof of payment from all contractor and vendor fees, along with a release of payment from the contractor and copies of payment checks, receipts for materials, and associated expenses will be required when submitted to PG.

_____ Grant recipient understands that they are responsible for expenses associated with the approved project that are in excess of the awarded grant amount.

_____ If awarded a grant, the applicant authorizes the use of project information such as “before and after” photos to publicize PG, the Preservation Fund Program, and the importance of the Preservation of Historic Structures to the Georgetown Community.

_____ Preservation Georgetown reserves the right to cease funding of a grant project if Grant Policies and the Conditional Grant Reimbursement Guidelines are not followed

Applicant’s Signature _____

Date _____

APPLICATION PACKAGE CHECKLIST 2025

Phase 1 Pages 1-3

- **\$10 Application Fee RECEIPTED AT INITIAL APPLICATION.**
- **Copies of Signed Pages 3A & and 4A**
- **PHASE 1 Page 1, Page 2, and Page 3**
- **Applicant and Ownership page Phase 1 Page 1**
- **History from the 2016 Historic Resource Survey Phase 1 Page2**
- **Attach Relevant documents from Ownership Section such as legal documents showing ownership or owner's permission to work on property, if not owned by applicant.**
- **Brief Details of Project Phase 1 Page 3**
- **Provide up to six (6) photos of project site**
- **Provide up to 6 photos of the front, back and sides of the project structure**
- **Review by the CITY OF GEORGETOWN PLANNING DEPARTMENT**

Phase 2 PAGE 1

- **Copies of reviews/approvals from government agencies such as the City of Georgetown or HARC.**
- **Project Details and Architectural plans, if any.**
- **Contractor's Itemized Bid(s) Enclosed with description of materials**
- **Amount of Grant Requested**

All application documents become the property of PG.

**RETURN THIS APPLICATION AND SUPPORTING DOCUMENTS VIA MAIL
OR EMAIL AS FOLLOWS:**

BY MAIL: **Preservation Georgetown**
 P. O. Box 1265
 Georgetown, TX 78627
Email: preservationgeorgetown@gmail.com

2025 APPLICANT INFORMATION

NAME OF APPLICANT, INDIVIDUAL OR ORGANIZATION

CONTACT PERSON _____

PHONE _____ Email _____

MAILING ADDRESS _____

ZIP CODE _____

OWNERSHIP INFORMATION

LEGAL OWNER OF PROPERTY

HOW LONG HAS THE OWNER OWNED THE STRUCTURE?

_____ YEARS _____ MONTHS

IS THE STRUCTURE USED AS A RESIDENCE? _____ YES _____ NO

DOES THE OWNER OCCUPY THE STRUCTURE? _____ YES _____ NO

IF YES, IS IT THE OWNER'S HOMESTEAD? _____ YES _____ NO

IF YES, FOR HOW LONG? _____ YEARS _____ MONTHS

IS THE STRUCTURE INSURED? _____ YES _____ NO IF YES, PROVIDE
POLICY

INFORMATION:

HAVE YOU PREVIOUSLY RECEIVED FUNDING FROM PG?

IF SO, WHAT YEAR? _____

*****PROVIDE COPIES OF LEGAL DOCUMENTS SHOWING OWNERSHIP (E.G., PROPERTY TAX FORM, DEED OF TRUST) *****

*****IF THE APPLICANT IS NOT THE OWNER, PROVIDE DOCUMENTATION OF OWNER'S PERMISSION FOR THE APPLICANT TO AUTHORIZE WORK ON THE PROPERTY*****

PHASE 1 PAGE 1

HISTORY OF STRUCTURE

TO LOCATE A PROPERTY IN THE 2016 CMEC TEXAS HISTORICAL SURVEY: Use the link below to open the Georgetown Resources Map. To locate the property, enter the address in the search window in the top left and corner of the map. With your mouse, hover over the red, green, or blue dot to activate the information dropdown. At the bottom of the small info screen, click on the "more info" prompt to open the 2016 CMEC Historic Survey Report on the subject property. Print and submit with Application. <https://georgetowntx.maps.arcgis.com/apps/webappviewer/index.html?id=22cfe94aa87c4224a6b87347e0668220>

ANSWER THE FOLLOWING USING THE 2016 CMEC GEORGETOWN HISTORIC SURVEY:

ADDRESS _____

WHEN WAS THE STRUCTURE BUILT _____

IF ADDITIONAL DOCUMENTATION IS AVAILABLE ON THE BUILD DATE OF THE HISTORIC STRUCTURE, PLEASE ATTACH THAT DOCUMENTATION TO THE APPLICATION.

RESOURCES SURVEY SITE NUMBER _____

IS THIS STRUCTURE?

1. ON THE NATIONAL REGISTER OF HISTORIC PLACES? ___ YES ___ NO
2. A RECORDED TEXAS HISTORIC LANDMARK? ___ YES ___ NO
3. LISTED INDIVIDUALLY OR AS PART OF A HISTORIC DISTRICT? ___ YES ___ NO
4. HISTORIC DISTRICT WHERE PROPERTY IS LOCATED:

NAME OF NEIGHBORHOOD ASSOCIATION (IF APPLICABLE)

NO KNOWN HISTORIC OVERLAY OR NEIGHBORHOOD AFFILIATION _____

HISTORY OF THE STRUCTURE (attach extra pages if needed) _____

PHASE 1 PAGE 2

PROJECT DETAILS

PROJECT TITLE

PROJECT ADDRESS (If different from Mailing Address)

PROJECT INFORMATION

BREIFLY DESCRIBE THE PROJECT

DESCRIBE HOW THE PROJECT COMPLIES WITH THE TREATMENT GUIDELINES FOR PRESERVATION, RESTORATION OR REHABILITATION IN THE SECRETARY OF THE INTERIOR STANDARDS. www.nps.gov/tps/standards.htm _____

DESCRIBE WHAT YOU HAVE DONE IN THE PAST TO PRESERVE, RESTORE OR REHABILITATE THIS STRUCTURE, WHAT THE CURRENT PROJECT WILL ACCOMPLISH AND WHAT OTHER PRESERVATION, RESTORATION, OR REHABILITATION WORK IS PLANNED FOR THE FUTURE. (Attach extra pages if

needed) _____

Was your project reviewed by City Planning/ Historic Preservation Office(HPO?) _
_____ YES _____ NO

Documentation of HPO review MUST be Attached or application may be disqualified? A letter of review or email from the HPO is adequate.

PHASE 1 PAGE 3

GRANT REQUEST 2025 (PHASE 2)

NAME _____

ADDRESS _____

AMOUNT OF GRANT REQUESTED \$ _____

MORE THAN ONE PROJECT CAN BE SUBMITTED FOR A GRANT BUT MUST BE BID AND DOCUMENTED SEPARATELY. PLEASE ATTACH EXTRA PROJECT DOCUMENTS TO APPLICATION

PROJECT TITLE _____

CONTRACTOR _____

ITEMIZED BIDS, ATTACHED _____

IF THE PROJECT CONSISTS OF SUB-PROJECTS THAT COULD BE CONSIDERED SEPARATELY FOR GRANTS, THEY SHOULD BE DESCRIBED AND COSTED SEPARATELY. SUBMIT AN ITEMIZED BID FOR EACH CATEGORY OF WORK

ELIGIBLE FOR FUNDING. FOR EXAMPLE, BIDS FOR FOUNDATION REPAIR MAY NEED PIER AND BEAM STABILIZATION AND FOUNDATION SKIRTING. EACH WOULD REQUIRE A SEPARATE COST BREAKDOWN. ATTACH COPIES OF BIDS WITH DETAILS. GRANTS MAY BE AWARDED FOR A DESIGNATED PORTION OF THE PROJECT.

PHASE 2 PAGE 1